



HOLIDAY CRAFT ROOM CHECKLIST

DECLUTTER & CLEAN

- ☐ Clear your work surface and put away leftover supplies from past projects
- ☐ Sort through scraps and recycle what you won't use
- ☐ Wipe down your table, tools, and machine surfaces
- ☐ Vacuum or sweep your craft room floor to start fresh



ORGANIZE YOUR SUPPLIES

- ☐ Restock paper in key holiday colors (red, green, gold, silver, white)
- ☐ Gather embellishments: ribbons, sequins, stickers, washi tape
- ☐ Organize stamps, dies, and ink pads for easy access
- ☐ Make sure your adhesives (tape runners, glue dots) are ready to go
- ☐ Refill thread, bobbins, or yarn if you sew or knit

PREPARE YOUR TOOLS

- ☐ Sharpen scissors and replace dull trimmer blades
- ☐ Clean and oil your die-cutting machine if needed
- ☐ Charge hot glue guns, cordless lights, or electronic cutters
- ☐ Test pens and markers – toss any that have dried out



PLAN YOUR PROJECTS

- ☐ Make a list of cards, gifts, and decor you want to create
- ☐ Sketch or save inspiration for your top projects
- ☐ Gather and group supplies for each project into bins or trays
- ☐ Block off crafting time on your calendar

CREATE A COZY SPACE

- ☐ Add festive decor – a candle, mini tree, or twinkle lights
- ☐ Keep a cozy blanket or sweater nearby for long crafting sessions
- ☐ Set up a playlist or holiday movie queue for creative inspiration